



46 Church Street
Denby Village
Ripley
Derbyshire
DE5 8PH
me@bobonarts.co.uk
07980 624457

Standard Terms and Conditions of Business - updated 20.01.2020

1 Services

- 1.1 Any service or activity will be as per the contracted agreement; for the specified length of time; for the activities and responsibilities agreed; at the specified location(s); for the agreed fee(s).
- 1.2 The use of the name "Bob On Arts" or the logo, does not imply endorsement of any work, unless explicitly agreed.
- 1.3 The engagement of Bob On Arts does not constitute exclusivity of services, for the Company, or production, outside the agreed and specified terms.

2 Payment Terms

- 2.1 Payment is required within 14 days of the invoice date, for the full amount invoiced.
- 2.2 Expenses for the purposes of event production will be agreed, and reimbursed at the time of purchase / receipt, or subject to agreement, can be added to the final invoice.
- 2.3 Quotes for work remain valid for 30 days, after which time they will need to be reviewed. Accepted quotes remain valid for the period of the work, or until completion of the specified job.
- 2.4 Cancellation of any work within four weeks of the start date will incur 50% payment of agreed fees, less any costs that can be recovered / not incurred.

3 Health & Safety, and Insurance

- 3.1 Bob On Arts reserves the right to refuse to carry out work in any situation, or on/with equipment, which is, in a professional opinion, deemed unsafe. Costs associated in rectifying safety issues will be at the hirer's or employer's expense, and if timescales are affected, costs that are incurred will be discussed, and charged for.
- 3.2 Bob On Arts carries £5M Public Liability Insurance, and £500K Professional Indemnity Insurance. All clients must be insured for their own risks, and for any premises, staff, equipment or activities within, or with which Bob On Arts is engaged to work with or in.
- 3.3 No warranty or guarantee is issued as part of the services offered.

4 Privacy and Confidentiality

- 4.1 Both we and you will be entitled to send any notices or other information we are required to give to the other by email to the email addresses set out in the contract.
- 4.2 Both we and you will abide by our Privacy Policies, and GDPR regulations at all times.
- 4.3 Contract Terms, and details of the engagement will be deemed "business sensitive" and not passed on to third parties without written consent from both parties.